Eligible to submit proposals are researchers with a Ph.D. degree or a comparable degree who are members of a public or state-recognized, institutionally accredited German university.

### Project Preparation

1. Detailed information for application to access HPC systems at PC² can be found at [https://pc2.de/go/access](https://pc2.de/go/access).
2. Estimate the needed resources. If need is unknown or unsure, request a test project or contact pc2-support@uni-paderborn.de.
3. Select project category according to the flow chart on the next page.
4. For large (NHR) project:
   - collect information on scaling of programs or perform scaling analysis
   - compose detailed project description ([https://pc2.de/go/hpc-proposal-forms](https://pc2.de/go/hpc-proposal-forms))

### Proposal Submission

1. Visit [https://proposals.pc2.uni-paderborn.de](https://proposals.pc2.uni-paderborn.de) and fill out the interactive forms
2. In case of questions contact pc2-support@uni-paderborn.de
3. After submission of the proposal you will receive a summary by mail that has to be signed by the PI and PA and send to pc2-support@uni-paderborn.de (qualified electronic signatures are allowed, too).

### Formal Evaluation

- PC² checks the formal aspects of the project.
- PI and PA will be contacted by PC² if questions or problems come up.
- Duration of evaluation: a few days.

### Technical Review

- HPC experts at PC² check your proposal for technical feasibility (availability of requested resources, software, …) and contact PI and PA if problems or questions arise.
- Duration of evaluation: a few days.

### Scientific Review

- For test project: not required
- For small project: scientific review by experts from PC², usually takes a few days
- For normal (NHR) project and large (NHR) project: scientific Single-blind review by external experts from the field of the proposal with at least two reviews per proposal, usually takes a few weeks

### Resource Allocation and Monitoring

1. The RAB of PC² and the NHR Nutzungsausschuss decide on allocation of resources for your project.
2. You will be informed by mail about the approval/refusal and the granted resources.
   - PC² offers courses on usage of Linux, HPC systems and other HPC topics at [https://pc2.de/go/hpccourses](https://pc2.de/go/hpccourses).
   - Details about support can be found at [https://pc2.de/go/support](https://pc2.de/go/support).
   - The PI and PA will receive monthly summaries on used compute time and file system quota per mail.
   - Every member of a project can view project statistics, scheduling priorities and file system usage with the command line tool pc2status.
Please use the following flow chart to select your project category:

Glossary of Terms and Definitions

HPC  High-performance computing.

Linux  Operating system used on HPC cluster systems.

NHR  Nationales Hochleistungsrechnen (National Centre for High Performance Computing). NHR focuses on the concerns of the scientists and scientific developments.

PA  The project administrator (PA) is a member of a compute project and responsible for the technical aspects of the project. PI and PA can be the same person.

PC²  Paderborn Center for Parallel Computing, Paderborn University.

PI  The principal investigator (PI) is responsible for all legal and scientific aspects of a project as well as project application and the project execution. He/She needs to be a Professor or needs to have at least a doctor's degree (Ph.D. or Dr.). He/She has to make sure that citizens of countries that are subject to the export control policy of the German Federal Government have an additional authorization from the German Federal Office for Economic Affairs and Export Control (BAFA) before they are allowed to use the compute resources of the project.

RAB  Resource Allocation Board, committee that decides on the acceptance/refusal of project proposals and allocation of compute resources based on the rating of the scientific reviewers. The review process follows the recommendations of the Gauss-Alliance for High-Performance-Computing in Germany.

single-blind review  A review process in which the reviewers know the identity of the authors of the proposal, but the applicants don’t know the identities of the reviewers.